

K.S. SCHOOL OF ENGINEERING & MANAGEMENT

DEPARTMENT OF MBA

Date of Interview: 08-10-2021 Time: 10 am

INTERVIEW ATTENDANCE

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Post Applied for - Assistant Professor

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KAMMAVARI SANGHAM (R), 1952 K.S. School of Engineering and Management

Approved by AICTE-1-5279601, Affiliated to VTU, Belagavi # 15, Near Vajarahalli, Mallasandra, off Kanakapura Road, Bengaluru - 560 109, www.kssem.odu.in Tel : +91 80 28425012/013/163, Fax : +91 80 28425164, Mob : 8884444408 / 9606055906

Ref: KSSEM/EST/1961/2021-22

18/02/2022

APPOINTMENT ORDER

Apropos your application and subsequent discussion, the Management is pleased to appoint you the position of Professor and Head of Department of MBA, KS School of Engineering and Management (KSSEM), Bangalore, on full time basis, on the following terms and conditions:

Terms and Conditions:

- 1. You shall be on probation for a period of one year from the date of joining. During the probation period, your services can be terminated with seven days notice from either side without assigning any reasons whatsoever. After the completion of the probation, your services can be terminated from either side with ONE months' notice or salary in lieu of notice period;
- 2. You will be paid a salary with a Basic Pay of Rs. 44,700/- under the salary scale of Rs.40,890/- to Rs.48,870/- with prevailing allowances as per the Institutional norms. Gross salary is Rs.90,000/- per month.
- 3. Your present place of work shall be at KSSEM Campus. During the period of your service, you shall be liable to be posted / transferred / deputed anywhere to serve any of the institute's projects or any other KS establishment in India or outside, at the sole discretion of the Management;
- 4. You shall not take up any other employment or assignment, honorary or for any consideration, without the prior written permission of the institute;
- 5. You shall agree to confidentiality or non-disclosure policy of the institute as a requirement;
- 6. You shall agree that any intellectual property developed by you or you as a member of a team in the institute, will be the property of the institute;
- 7. You shall engage E-communication with full responsibility and in compliance to E-policy of the institute;
- 8. You shall comply with the Conduct Rules of the Institute.

Associated Terms:

- a) You shall teach students in the field of your expertise, participate in the development of courses / programs in the department that meet the standards;
- b) You shall engage in planning, developing and encouraging the faculty in writing project proposals to funding institutions and the affiliating University.
- c) You shall collaborate with your sister institutions namely KSIT, KSP and KSSA and guide the staff in executing their projects;

Continuation sheet...

- d) You shall encourage activities such as training and guiding the Staff and students and make them more employable;
- e) You shall take the responsibility for branding the programs in your department and take the same to the next level.
- f) You shall also be responsible for improving the admissions in the department and increase the numbers in the years to come.

15.0000 PRINCIPAL **KSGLBANGALORE**

HON.SECRETARY, KSGI, BANGALORE

HON.PRESIDENT, KSGI, BANGALORE

To, **Dr.Shekar.H.S,** No.10, 2nd A Cross, Kathriguppe, BSK 3rd Stage, BANGALORE – 560 085. Mob:9886331199 e-mail: mailshekarhs@gmail.com KAMMAVARI SANGHAM (R), 1952 (S. Sphop) of Engineering and Management

Ref: KSSEM/EST/1846/2021-22

Date: 25.10.2021

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Mrs.Arundathi.K.L, # 61. "Parjanya", 1st Floor, Annapurna Layout, Lingadhiranahalli, Near Pavamanapura Rayara Matta, Banashankari 6th Stage, 4th Block, Bengaluru 560 109.

Appointment Order

With reference to your application and subsequent interview you had with us, we, on behalf of the Management, Kammavari Sangham Group of Institutions have the pleasure to appoint you as Assistant Professor in the Department of Management Studies at K S School of Engineering and Management, Bangalore, with the following terms and conditions:

- Your appointment will be on probation for a period of TWO YEARS from the date of reporting to duty in the Institution. On the basis of your overall performance in the Institution, personal relations, attitude for a period of two year and recommendations of Head of the Department, your appointment will be confirmed or may be extended further period for observation for a period of 6 months to one year.
- 2. Your appointment as a probationer is liable to be terminated at any time during the period of probation or before confirmation in writing, without notice and without assigning any reason whatsoever.
- 3. Your appointment is on a FULL TIME basis in the Institution. You are not permitted to undertake any gainful and unlawful activities. For pursuing any course of study during your employment, you are required to obtain prior permission from the appropriate authority.
- 4. This appointment order is issued on the basis of the information furnished by you in your application/resume with supporting certificates. This order shall become null and void, if any misrepresentation or false information or suppression of any relevant material facts or declaration error is discovered at any subsequent time in the future. For the proof of your age, the Management considers your SSLC marks card or School Leaving Certificate.
- 5. You are required to take up additional responsibilities allotted by the Head of the Department, Principal and Management from time to time, as deemed necessary. Your professional behavior and performance in executing the responsibilities should enhance the reputation of the Institution and your own self. You are expected to maintain high standards, discipline, efficiency and integrity.
- 6. After the completion of your probationary period, the appointment could be terminated with onemonth notice or payment of one month's salary in lieu thereof on either side except dismissal, discharge or termination on the grounds of misconduct, where you will not be entitled to any such notice or salary. One-month notice is applicable to the employee only at the end of the semester. Your resignation should not disturb your academic responsibilities and you should have completely discharged your teaching and other responsibilities in your department.

- 7. Contravening the above provisions 3, 4, p and 6, the Management reserves the right to take decision on your resignation with conditions or terminate your services without any notice and without liability for any compensation.
- 8. Your appointment and continuation in employment will be subject to your remaining medically fit.
- You are required to subject yourself for a medical examination before the medical officer, specified by the Management as and when called upon to do so.
- You will be paid a salary with a Basic Pay of Rs. 17,950/- under the salary scale of Rs.15,600/- 25,110/- with prevailing allowances as per the Institutional norms. Gross salary is Rs.37.175/- per month.
- 10. During the probationary period, you are eligible to avail one day casual leave after completion of every month of service. Thereafter, you are eligible to avail all other of leaves / vacation facilities as per the Institutional norms.
- 11. You shall agree to confidentiality or non-disclosure policy of the institute as a requirement.
- 12. You shall agree that any intellectual property developed by you or you as a member of a team in the institute, will be the property of the institute.
- 13. You shall engage E-communication with full responsibility and in compliance to E-policy of the institute:
- 14. If these terms and conditions of service are acceptable to you, please sign the duplicate copy of this offer and submit to the Institution immediately. In the event of any change in your communication permanent address, update the same in the office records.
- 15. You are required to report for duty to the Principal, submitting all the original certificates related using your appointment for verification along with two theres passport size photographs.

Principal, KSSEM ... (Endorsed by)

Preside Kammayari Satsiham

Secretary

Kammavari Sangham

! Mrs.Arundathi.K.L have read the above mentioned terms and conditions and hereby accept the same and will take up the appointment on or before 10.11.2021

For the purpose of communication during my emptoyment in the institution, my contact address and telephone number/s are as follows:

Mrs Arundathi,K.L. # 61. "Parjanya", 1" Floor, Amapurna Layout, Lingadhiranahalli, Near Pavamanapura Rayara Matta, Banashankari 6th Stage, 4th Block, Acaealuru 560 109.

Telephone: 9880778445 and Mobile Phone: 953; 340088, 2-mail, arundathi kladgmail com-

naime:

Date: 25.10.2021



KAMMAVARI SANGHAM (R), 1952 K.S. School of Engineering and Management

Approved by AICTE-1-5279601, Affiliated to VTU, Belagavi # 15, Near Vajarahalli, Mallasandra, off Kanakapura Road, Bengaluru - 560 019, www.kssem.edu.in Tel : +91 80 28425012/013/163, Fax : +91 80 28425164, Mob : 8884444408

Ref: KSSEM/EST/1845/2021-21_

Date: 25.10.2021

То

Ms.Rupa Chatterjee Das, Flat No. E-703, Purva Highland, 19 Mallasandra, Uttarahalli Hobli, Bayanapalya, Bengaluru 560 109.

Appointment Order

With reference to your application and subsequent interview you had with us, we, on behalf of the Management, Kammavari Sangham Group of Institutions have the pleasure to appoint you as Assistant Professor in the Department of Management Studies at K S School of Engineering and Management, Bangalore, with the following terms and conditions:

- Your appointment will be on probation for a period of TWO YEARS from the date of reporting to duty in the Institution. On the basis of your overall performance in the Institution, personal relations, attitude for a period of two year and recommendations of Head of the Department, your appointment will be confirmed or may be extended further period for observation for a period of 6 months to one year.
- 2. Your appointment as a probationer is liable to be terminated at any time during the period of probation or before confirmation in writing, without notice and without assigning any reason whatsoever.
- 3. Your appointment is on a FULL TIME basis in the Institution. You are not permitted to undertake any gainful and unlawful activities. For pursuing any course of study during your employment, you are required to obtain prior permission from the appropriate authority.
- 4. This appointment order is issued on the basis of the information furnished by you in your application/resume with supporting certificates. This order shall become null and void, if any misrepresentation or false information or suppression of any relevant material facts or declaration error is discovered at any subsequent time in the future. For the proof of your age, the Management considers your SSLC marks card or School Leaving Certificate.
- 5. You are required to take up additional responsibilities allotted by the Head of the Department, Principal and Management from time to time, as deemed necessary. Your professional behavior and performance in executing the responsibilities should enhance the reputation of the Institution and your own self. You are expected to maintain high standards, discipline, efficiency and integrity.
- 6. After the completion of your probationary period, the appointment could be terminated with one-month notice or payment of one month's salary in lieu thereof on either side except dismissal, discharge or termination on the grounds of misconduct, where you will not be entitled to any such notice or salary. One-month notice is applicable to the employee only at the end of the semester. Your resignation should not disturb your academic responsibilities and you should have completely discharged your teaching and other responsibilities in your department.

- 7. Contravening the above provisions 3, 4, 5 and 6, the Management reserves the right to take decision on your resignation with conditions or terminate your services without any notice and without liability for any compensation.
- 8. Your appointment and continuation in employment will be subject to your remaining medically fit. You are required to subject yourself for a medical examination before the medical officer, specified by the Management as and when called upon to do so.
- You will be paid a salary with a Basic Pay of Rs. 17,440/- under the salary scale of Rs.15,600/- 25,110/- with prevailing allowances as per the Institutional norms. Gross salary is Rs.36,297/- per month.
- 10. During the probationary period, you are eligible to avail one day casual leave after completion of every month of service. Thereafter, you are eligible to avail all other of leaves / vacation facilities as per the Institutional norms.
- 11. You shall agree to confidentiality or non-disclosure policy of the institute as a requirement.
- 12. You shall agree that any intellectual property developed by you or you as a member of a team in the institute, will be the property of the institute.
- 13. You shall engage E-communication with full responsibility and in compliance to E-policy of the institute;
- 14. If these terms and conditions of service are acceptable to you, please sign the duplicate copy of this offer and submit to the Institution immediately. In the event of any change in your communication / permanent address, update the same in the office records.
- 15. You are required to report for duty to the Principal, submitting all the original certificates related to your appointment for verification along with two latest passport size photographs.

15. Romo Principal, KSSEM President Secretary (Endorsed by) Kammavari Sangham Kammavari Sangham

1 Ms.Rupa Chatterjee Das have read the above mentioned terms and conditions and hereby accept the same and will take up the appointment on or before 10.11.2021.

For the purpose of communication during my employment in the Institution, my contact address and telephone number/s are as follows:

Ms.Rupa Chatterjee Das, Flat No. E-703, Purva Highland, 19 Mallasandra, Uttarahalli Hobli, Bayanapalya. Bengaluru 560 109.

Telephone: 9830681974. and Mobile Phone: 9836330555, e-mail: rupa.c.das84@gnail.com

Date: 25.10.2021

Signature: