



# K. S. SCHOOL OF ENGINEERING AND MANAGEMENT

#15, Mallasandra, Off. Kanakapura Road, Bengaluru-560109

**KSSEM**

## DEPARTMENT OF PHYSICAL EDUCATION & SPORTS

### CIRCULAR

Date: 07-11-2024

All the committee members are requested to attend Physical Education & Sports meeting on 08/11/2024 at 1:00 PM. Agenda for the same is mentioned below.

Chairperson: Mr. Shivaprakash K.M

#### Agenda:

1. Welcome to new committee member & Students.
2. Inter department sports for Students and KSGI Badminton tournament for staff.
3. Inter department Sports activities after 3.30pm onwards.
4. Duty allotment for Students Sports coordinator.
5. Budget & registration fee.

#### Sports Co-ordinators

Sl.No.	Name of the Faculty	Department	Signature
1	Dr.Manu Dk	ECE	
2	Dr.Parashuram A K	ME	
3	Mrs. Rajashree D Ingale	AI & DS	
4	Dr. Amrutha Dhiraj	CIVIL	
5	Mrs. Jayashree. L. K	CSBS	
6	Ms. Kiranashree B K	CSBS	
7	Mrs. Kavitha K S	CSE	
8	Mrs.Meghana C	MBA	

#### Student Co-ordinators

Sl.No.	Name of the Students	Department	Signature
1	Rohith	ECE	
2	Mahadeva M	CSBS	
3	Prajwal	AI & DS	
4	Charan PK	CSE	
5	Jamal Ahmed	ME	

Co-ordinator

Signature of HOD  
Physical Education Director  
K.S. School of Engineering & Management  
Bangalore-560 062.



## DEPARTMENT OF PHYSICAL EDUCATION & SPORTS

### Department Meeting - Minutes of Meeting

Date: 08-11-2024

Time: 1:00 to 2:00 pm

VENUE: Department of Physical Education

Room No.: A206

**Agenda:**

1. Welcome to new committee member & Students
2. Inter department sports for Students and KSGI Badminton tournament for staff.
3. Inter department Sports activities after 3.30pm onwards.
4. Duty allotment for Students Sports coordinator.
5. Budget & registration fee

**Discussion:**

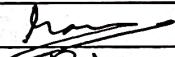
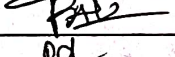
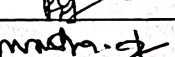
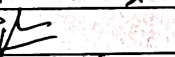
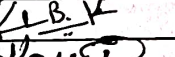
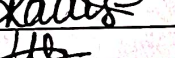
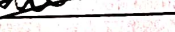
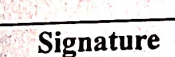
- ✓ Welcomed the new Students and Staff members for the committee meeting.
- ✓ Discussed about Inter department sports activities to be conducted from 19<sup>th</sup> Nov to 7<sup>th</sup> Dec 2024 for students and KSGI Badminton tournament for staff 3<sup>rd</sup> Jan 2025.
- ✓ Discussed to conduct Inter department Sports activities after 3.30pm onwards only.
- ✓ Discussed to provide snacks to the co-ordinators .
- ✓ Discussed to provide Cash Prize & certificates to the student's winners, Certificates and Mementos to the staff.
- ✓ Regarding safety measure also discussed.
- ✓ Discussed about roles and responsibility of sports coordinators & allocated the works.
- ✓ Budget planning, registration fee also discussed.

  
Coordinator

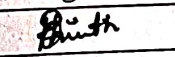
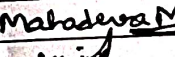


  
Signature of HOD

**Note:**All the sports co-ordinators are requested to go through the points discussed in the meeting and sign below.

**Members Present (Sports Co-ordinators)**

Sl.No.	Name of Faculty	Department	Signature
1	Dr.Manu Dk	ECE	
2	Dr.Parashuram A K	ME	
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**Student Co-ordinators**

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