

Self-Appraisal
2023 - 2024
K.S. School of Engineering and Management
Bangalore - 560109

1.	Name	AVINASH R			Date of Birth	
					01\04\1990	
2.	Designation and Department	Chemistry Lab Instructor Cum office assistant				
3.	Date of Joining KSSEM	30\08\2017				
4.	Salary as on Oct 2023	Basic	12500	Total Emoluments	18050	
Educational Qualification						
5.	Education	Specialisation	Year of Passing	Class	College/Institute	University
	SSLC		2005	3 rd	S S R H School	K S E E Board
	PUC		2008	3 rd	S S PU College	K.PU.Board
	B com		2015	1 st		Dr C V Raman University
Work Experience: (Chronological Order)						
6.	Position	Institute/Industry		From - To	Total Service (Year and Month)	
	Sales Executive	TATA Company		2010 To 2011	1 Years	
	B D O	Idea Company		2012 To 2014	2 Years	
	Verification TL	Vodafone Company		2014 To 2016	2 Years	
	Lab Instructor	K S S E M		2017 To		
Software Skill						
7.	Sl. No.	Software	Poor	Good	Excellent	
	1	MS WORD		yes		
	2	EXCEL		yes		
	3	POWER POINT				
	4	Others (software)				
Workshop /Seminars Attended/Papers Presented						
8.	TOPIC		Place		Date / Number of Days	
	Faculty Development program on "Personality Development"		K S School of Engineering and Management		05 Days	
	Staff Development program on "Personality Development"		K S School of Engineering and Management		03 Days	
Industry Visited						
9.	Name of the Industry/Place			Date / Number of Days		

Academic Responsible			
Sl. No.	Lab	Semester	Duration
10.	1	MAINTENEG STOCK BOOK	1 st Year
	2	MAINTENEG LOG BOOK	
	3	PRIPRATION OF SOLUTIONS	
	4	MONITORING FOR 1 ST YEAR STUDENTS AT 1 ST FLOOR CORRIDORS MAINTAINING PROPER DISCIPLINE	
	5		
Communication Skill			
Language	Poor	Average	Good
English		yes	
Kannada			yes
Others(specify)		yes	
Special Achievements/Awards			
12.	Sl. No.		
	1		
	2		
	3		

Declaration

I declare that above information provided by me is true to my knowledge. I take the complete ownership of all information and in case, any of this information is found to be false, suitable action can be initiated.

Avinash . R 3/5/2024

Signature of Non-Teaching Faculty with Date

(Attach copies of documents in support of information provided herein)

Observations by Head of the Department

Name of Non-Teaching Faculty : AVINASH R

Designation : Chemistry Lab Instructor Cum office assistant

Positive attributes:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

To-be Improved attributes:

- 1.
- 2.
- 3.
- 4.
- 5.

These observations are brought to the notice of concerned Non-Teaching Faculty

Signature of HOD with date *[Signature]* 04/06/2024

[Signature]

I have noted the observations made herein / I defer in the opinion of HOD w.r.t.

Signature of Non-Teaching Faculty with date *[Signature]* R
3/5/2024

Self-Appraisal
2023 - 2024
K.S. School of Engineering and Management
Bangalore - 560109

1.	Name	NAGENDRA L			Date of Birth	
					22/08/1996	
2.	Designation and Department	Physics Lab Instructor Cum office assistant				
3.	Date of Joining KSSEM	01/03/2024				
4.	Salary as on Oct 2023	Basic		Total Emoluments	16780	
Educational Qualification						
5.	Education	Specialisation	Year of Passing	Class	College/Institute	University
	SSLC		2012	1st	BMHP School	K S E E Board
	PUC		2014	1 st	Sri Vasavi PU College	K.PU.Board
	B com		2017	1 st	Yuvaraja college	Mysore University
Work Experience: (Chronological Order)						
6.	Position	Institute/Industry		From - To	Total Service (Year and Month)	
	Data operator	Kaveri Neeravari Nigama Niyamitha		2022 To 2023	1 Years	
	Lab Instructor	K S S E M		2024 To		
Software Skill						
7.	Sl. No.	Software	Poor	Good	Excellent	
	1	MS WORD		yes		
	2	EXCEL		yes		
	3	POWER POINT				
	4	Others (software)				
Workshop /Seminars Attended/Papers Presented						
8.	TOPIC		Place		Date / Number of Days	
	Staff Development program on "Personality Development"		K S School of Engineering and Management		03 Days	
Industry Visited						
9.	Name of the Industry/Place			Date / Number of Days		

Academic Responsible			
Sl No.	Lab	Semester	Duration
10.	1	MAINTENEG STOCK BOOK	3 months
	2	MAINTENEG LOG BOOK	
	3	MONITORING FOR 1 ST YEAR STUDENTS AT 1 ST FLOOR CORRIDORS MAINTAINING PROPER DISCIPLINE	
	4		
	5		
Communication Skill			
Language	Poor	Average	Good
English		yes	
Kannada			yes
Others(specify)		yes	
Sl. No.	Special Achievements/Awards		
12.	1		
	2		
	3		

Declaration

I declare that above information provided by me is true to my knowledge. I take the complete ownership of all information and in case, any of this information is found to be false, suitable action can be initiated.

Nagendra L 03/05/2024
Signature of Non-Teaching Faculty with Date

(Attach copies of documents in support of information provided herein)

Observations by Head of the Department

Name of Non-Teaching Faculty : NAGENDRA L

Designation: Physics Lab Instructor Cum office assistant

Positive attributes:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

To-be Improved attributes:

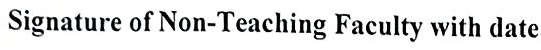
- 1.
- 2.
- 3.
- 4.
- 5.

These observations are brought to the notice of concerned Non-Teaching Faculty


Signature of HOD with date 03/06/2024



I have noted the observations made herein / I defer in the opinion of HOD w.r.t.


Signature of Non-Teaching Faculty with date Nagendral
03/06/2024

Self-Appraisal
2023 - 2024
K.S. School of Engineering and Management
Bangalore - 560109

1	Name	SMITHA B			Date of Birth	
					12/02/2002	
2	Designation and Department	OFFICE ASSISTANT				
3	Date of Joining KSSEM	04/01/2023				
4	Salary as on Oct 201	Basic	3750	Total Emoluments	13987	
Educational Qualification						
5	Education	Specialisation	Year of Passing	Class	College/Institute	University
	SSLC	-	2017	2 ND Class	The Bangalore Education Society	Karnataka Secondary Education Examination Board
	PUC	CEBA	2019	2 ND Class	Seshadripuram Composite PU College	Pre-University Education
	B com	Finance	2022	1 st Class	Sri Jagadguru Renukacharya College	Bangalore city university
Work Experience: (Chronological Order)						
6	Position	Institute/Industry		From - To	Total Service (Year and Month)	
	Office Assistant	K S S E M		2023 – till date	1 year 1 month	
Software Skill						
7.	Sl. No.	Software	Poor	Good	Excellent	
	1	MS WORD		yes		
	2	EXCEL		yes		
	3	POWER POINT		yes		
	4	Others (software)		Yes (Tally ERP 09) DTP,(PageMaker, CorelDRAW, photoshop)		
Workshop /Seminars Attended/Papers Presented						
8	TOPIC		Place		Date / Number of Days	
	Faculty Development program on "Personality Development"		K S School of Engineering and Management		05 Days	
	Staff Development program on "Personality Development"		K S School of Engineering and Management		03 Days	
Industry Visited						
9	Name of the Industry/Place			Date / Number of Days		

Academic Responsible			
Sl. No.	Department	Semester	Duration
10	1	Front office in-charge	1 st year
	2	Monitoring For 1 st Year Students At 1 St Floor Corridors Maintaining Proper Discipline	
	3	Supporting Documentation Works NAAC, NBA & Other Dept. works	
Communication Skill			
Language	Poor	Average	Good
11	English		yes
	Kannada		yes
	Hindi		yes
	Others(specify)		Yes (Telugu)
Sl. No.	Special Achievements/Awards		
12	1		
	2		
	3		

Declaration

I declare that above information provided by me is true to my knowledge. I take the complete ownership of all information and in case, any of this information is found to be false, suitable action can be initiated.

Smitha.B 4/6/24

Signature of Non-Teaching Faculty with Date

(Attach copies of documents in support of information provided herein)

Observations by Head of the Department

Name of Non-Teaching Faculty: SMITHA B

Designation: Office Assistant

Positive attributes:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

To-be Improved attributes:

- 1.
- 2.
- 3.
- 4.
- 5.

These observations are brought to the notice of concerned Non-Teaching Faculty

Signature of HOD with date *Attredevor/06/2024*

K. Singh

I have noted the observations made herein / I defer in the opinion of HOD w.r.t.

Signature of Non-Teaching Faculty with date

*Smita B
4/6/24*